



# RightFax Product Overview

RightFax provides a comprehensive enterprise fax and document distribution solution that integrates with virtually any industry application while maximizing an organization's productivity and cost-savings.

**B**usinesses face increasing pressure to improve employee and process productivity, and to reduce operational costs. Whether an organization is small, medium or large, OpenText RightFax meets these challenges by integrating and automating enterprise fax and document distribution with a company's existing business applications.

## Why RightFax?

RightFax, the market-leading network fax server solution, automates time-intensive, manual, paper-driven processes. This reduces paper-based operational costs, increases employee productivity, and decreases risks associated with stand-alone fax machines and unsecure email communications.

RightFax is a centralized, computer-based fax solution that provides faxing capabilities across an organization. RightFax integrates fax and document distribution with email, desktop and document management applications, and enables high volume fax delivery from CRM, ECM, ERP, and other host applications.

Many organizations rely on traditional, stand-alone fax machines, postal mail and expensive couriers to deliver vital business documents. Examples include documents requiring signatures such as loan applications, purchase orders, legal documents, invoices, financial statements, medical records and more. Traditional document delivery methods like these lack integration with business applications and lead to high document distribution costs and threats to compliance and privacy.

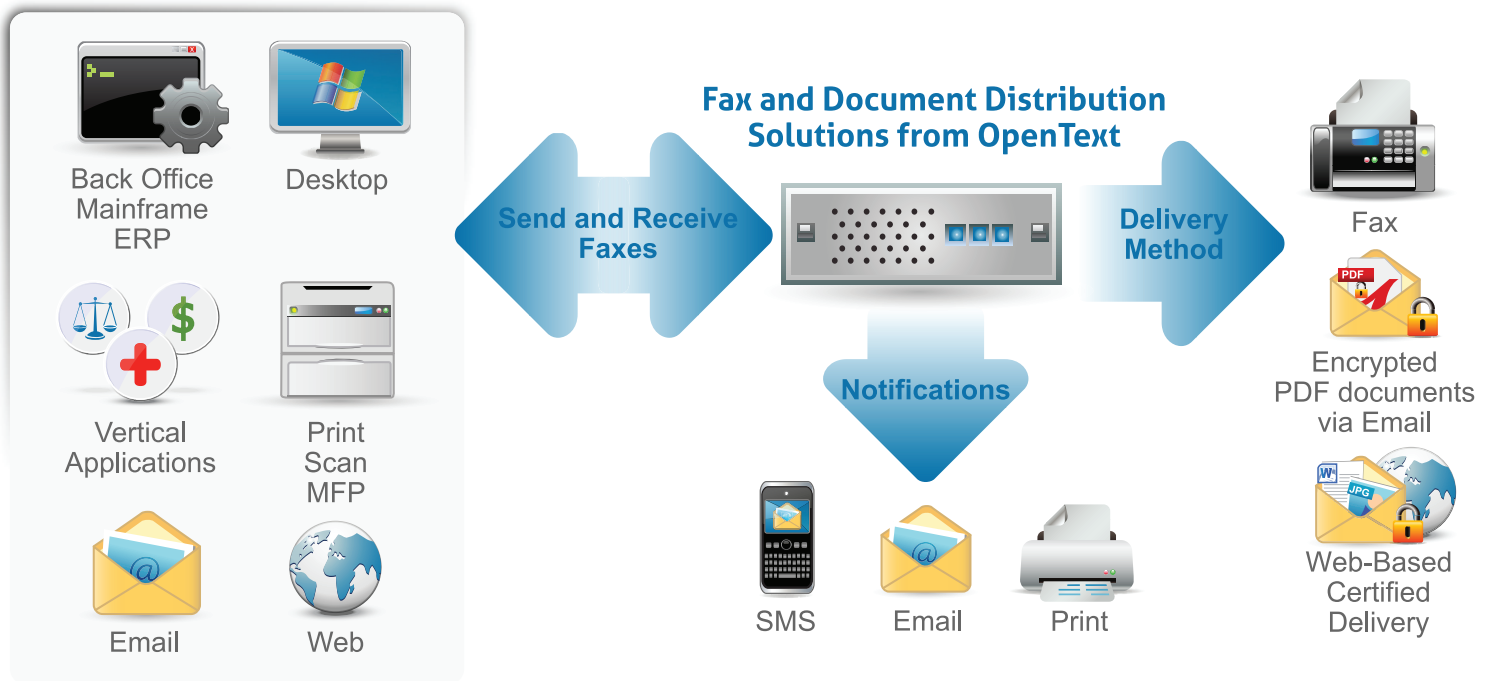
### RightFax addresses these problems by:

- Dramatically decreasing document distribution costs by digitally delivering documents from the desktop
- Protecting compliance and privacy by electronically delivering tamper-resistant documents, and reducing risk by ensuring documents do not sit on fax machines in public areas

- Integrating seamlessly with virtually any ECM, ERP, CRM, HIM, MFP, VoIP network, and many industry applications to maximize and extend the value of existing technology, infrastructure, and application investments

RightFax is the undisputed market-leader in enterprise fax and document distribution, and our leadership position in the FoIP marketplace is unrivaled. RightFax provides the most integrated, robust network fax solution in the world.





## RightFax Key Capabilities

### Fully Integrated Network Fax Server

- Increase productivity by eliminating time consuming manual faxing by sending faxes as easily as emails with full email integration for Microsoft Outlook, Lotus Notes and any SMTP email client.
- Shorten business cycles and improve back-office operational efficiency by integrating with key business applications—ERP, ECM, CRM, and HIM systems for improved flow of business-critical documents.
- Increase ROI by integrating seamlessly with telephony infrastructure for a robust unified communications implementation.
- Increase productivity for mobile or remote users by enabling access through a web interface.
- Leverage your investment by integrating with your MFP fleet with personalized, interactive connectors for many MFP brands.

### Fully Auditable Receipt and Tracking

- Instantly verify document transmission and receipt with customized notification options.
- Provide auto-reply responses from one or more RightFax mailboxes for inbound faxes and fax replies to the sender.
- Prevent expensive audit failures with a full audit trail of all document transmissions.

## Security and Privacy

- Enjoy full support and compliance with industry regulations, such as HIPAA, Sarbanes-Oxley and Section 508 of the U.S. Rehabilitation Act.
- Provide top-notch privacy by routing faxes to electronic inboxes instead of fax machines in public areas.
- Manage automatic distribution of faxes to groups of users for fast, efficient and secure processing.
- Enable managed review of confidential faxes prior to sending with a fax authorization system.
- Ensure the secure delivery of documents using fax or delivering documents as encrypted PDF via email. Further improve privacy and security with the web-based certified delivery option.
- Use established Windows security system by linking each fax server user ID to a Windows user account.

## Contact OpenText to Learn More

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